

Central Missouri Area Agency on Aging
Board of Directors Meeting
March 10, 2015

Board Members Present:

Audrain – Fred West	Laclede – Jim Kilgore
Boone – James Weaver	Maries – Jake Warren
Callaway – vacant	Miller – absent
Camden – James Kitterman	Moniteau – Dee Butts
Cole – Pat Donehue	Morgan – vacant
Cooper – Pat Davis	Osage – vacant
Crawford – Elinor Snelson	Phelps – Maxine Palmer
Dent – Charles Bailey	Pulaski – Ben Hammock
Gasconade – Robert Neibruegge	Washington – Maggie Shellabarger
Howard – absent	

Staff Present: Jean Leonatti Nancy Welty Robin Cadwell

Guests Present: Matt Brickey

President Fred West called the meeting to order at 10:30 a.m. Roll call was taken and a quorum was met. Motion to approve the agenda made by Jim Weaver; seconded by James Kitterman; motion to approve the agenda passed. Motion to approve the December 9, 2014 meeting minutes was made by Maggie Shellabarger; Pat Davis seconded; motion to approve the December 9, 2014 meeting minutes passed.

Unfinished Business:

- Matt Brickey of McBride & Locke presented the FY14 audit report. We received a clean audit; are in compliance with no deficiencies and received a low risk rating.
- Jean gave an update on our new financial accounting software. It is up and running smoothly. She commended the fiscal department for their work on this project.

New Business:

- **Spring Election Timetable** – Jean presented and explained the schedule for Board, Advisory and Silver-Haired Legislature elections. A chart was distributed showing the list of openings.
- **Washington County Advisory Council nomination** – The local council nominated Nina Smith as the Washington County Advisory Council member. The Board voted and the nomination was approved.
- **FY16 Proposed Area Plan Budget Recommendations** - Jean broke down the proposed budget costs by individual service types and also explained where the revenue comes from.
 1. Adjustments made for health insurance rates + increase at mid-year
 2. County allocations for meal/senior center program to remain unchanged
 3. Removal of one-time cost for new accounting software/hardware
 4. Maintain all program service funding levels
 5. Maintain wage/salary plan

Motion to accept the FY16 budget was made by Jim Weaver; seconded by Maxine Palmer; motion to accept the FY16 proposed budget passed.

- **Proposed Vendor Budget Recommendations:**

1. **Respite**-Staff recommended contract extensions for current respite providers for FY16 and to NOT open the bid process for new providers.

Bob Niebruegge moved to accept the respite provider contract recommendations for FY16; Jim Weaver seconded; motion to approve FY16 respite program contract recommendations passed.

2. **Transportation**-Staff recommended contract extensions for current transportations vendors for FY16 and to NOT open the bid process for new providers.

Maggie Shellabarger moved to accept the proposed transportation program contract recommendations; James Kitterman seconded; motion to approve the FY16 transportation program contract recommendations passed.

3. Staff recommended to NOT approve any rate increases for transportations vendors for FY16. The transportation program had a major funding cut, so Boone and Cole counties will continue their services freeze.

Bob Niebruegge moved to accept the proposed transportation program rate freeze recommendations; Maxine Palmer seconded; motion to approve the FY16 transportation program rate freeze recommendations passed.

- **Ma4 Legislative Priorities** - Jean passed out copies of the testimony presented by Catherine Edwards to the legislature in Jefferson City in January.

- **CEO Report:**

1. Jean thanked the Board from the staff for the cost of living adjustments that took affect the end of January.
2. The Summit Conference on Aging will be held August 17-19, 2015 at Lodge of the Four Seasons.
3. The President's federal budget proposal is steady now, but could change. There is continuing effort to get the Older Americans Act re-authorized.
4. The federal Navigator grant extends until August.
5. The new Center Administrator orientation manuals will be passed out at the next CA meeting-one for each center.
6. Jean reviewed the Ma4 Advocacy folders that will be passed out to all legislators in our area.
7. The upcoming Board meeting schedule was passed out.

Jake Warren moved to adjourn the meeting; Bob Niebruegge seconded; meeting adjourned.

The next Board meeting will be May 12 if there are sufficient agenda items. If not, the next meeting will be July 14, 2015.