

Central Missouri Area Agency on Aging
Board of Directors Meeting
December 9, 2014

Board Members Present:

Audrain – Fred West	Laclede – Jim Kilgore
Boone – James Weaver	Maries – Jake Warren
Callaway – vacant	Miller – Lorraine Dowler
Camden – James Kitterman	Moniteau – Dee Butts
Cole – Pat Donehue	Morgan – vacant
Cooper – Pat Davis	Osage – vacant
Crawford – Elinor Snelson	Phelps – Maxine Palmer
Dent – Charles Bailey	Pulaski – Ben Hammock
Gasconade – Robert Neibruegge	Washington – Maggie Shellabarger
Howard – Debra Miller	

Staff Present: Jean Leonatti Nancy Welty Robin Cadwell

President Fred West called the meeting to order at 11:00 a.m. Roll call was taken and a quorum was met. Motion to approve the agenda made by Jim Weaver; seconded by Elinor Snelson; motion to approve the agenda passed. Motion to approve the October 14, 2014 meeting minutes was made by Lorraine Dowler; Maxine Palmer seconded; motion to approve the October 14, 2014 meeting minutes passed.

Audit Presentation – The FY14 audit has been finalized. We received a “clean” audit. Since the State review is still pending, an Executive Board conference call will be held to review the audit and copies will mailed out to Board members.

Unfinished Business:

- **Fiscal system conversion** – New software will be effective January 1, 2015. The system is being set up, the server is in-house and the fiscal department is having training sessions on the new software.

New Business:

- **Funding Recommendations** – The following recommendations were made to the Board for use of our “carryover” funds:
 1. Allocate \$100,000 to senior centers to be distributed based on the number of meals served in FY14
 2. Increase our cash reserve by \$64,000
 3. Leave \$50,000 unbudgetedDiscussion was held. Robert Niebruegge moved to accept the above three funding recommendations; James Weaver seconded; motion to accept the above three funding recommendations passed.

- **Employee Health Insurance 2015-** The agency is changing to United Healthcare. This change will save the agency \$150,000 per year with comparable benefits and reduced up-grade costs to employees. Jean recommended with part of this savings to increase ALL employee wages by \$.40 per hour beginning January 31, 2015 at a total cost of \$91,000 and to increase all "starting ranges" in the Wage/Salary Plan by \$.40 per hour. Motion to approve recommendation made by James Weaver; seconded by Maggie Shellabarger; motion to increase wages by \$.40 per hour passed. Additional review of the Wages/Salary Plan is referred to Board Committee.
- **National AAA brochure** was handed out and reviewed by Jean.
- **CEO Report –**
 1. Staff sent a "thank-you" to the Board for December 26, 2014 as an extra holiday.
 2. No Federal budget has been approved for FY15. We are on a Continuing Resolution and will receive partial reimbursement from the State for November.
 3. We finished Medicare D enrollment helping over 1,400 people and will be doing open enrollment for Marketplace insurance through February 15, 2015.
 4. We have had several staffing changes at our senior centers. Brenda Doyle is Center Administrator for Dixon and Waynesville, April Arnett for Moniteau County and Frankie Reames for Cole County. The Ombudsman Program had their Volunteer Recognition event.
 5. We are requesting every local council file a copy of food cost invoices in a folder for Penni or Janice to review.

Meeting adjourned.

Next Board meeting is planned for March 10, 2015.