

Central Missouri Area Agency on Aging
Board of Directors Meeting
March 13, 2012

Board Members Present:

Audrain – Fred West	Laclede – Kenneth Helton
Boone – Kenny Harrison	Maries – Melanie Yoakum
Callaway – absent	Miller – Lorraine Dowler
Camden – James Kitterman	Moniteau – James Canter
Cole – Pat Donehue	Morgan – Bob Raines
Cooper –Joanna Hughes	Osage – Dorothy Helmig
Crawford – Elinor Snelson	Phelps – Maxine Palmer
Dent – James Boulware	Pulaski – Paul Beydler
Gasconade – Robert Niebruegge	Washington – James Weaver
Howard – absent	

Staff Present: Jean Leonatti Robin Cadwell

President Snelson called the meeting to order at 10:30 a.m. Roll call was taken and a quorum was present. Paul Beydler moved to approve the agenda; seconded by James Kitterman; agenda approved. Lorraine Dowler moved to approve the December 13, 2011 minutes as printed; Maxine Palmer seconded; motion passed.

New Business:

Spring Election: Jean announced the spring election timeline and the counties and positions that are open for elections to be held on Tuesday, May 15, 2012. Later this month, Jean will send out statements of intent to all existing board members. New candidates may pick up this form at the senior centers in early April.

Staffing Issues: closed session. Current personnel issues were discussed.

FY12 Budget Adjustment: Jean announced the State has released the rest of the money withheld. The recommended net reduction in the senior meal program will be closer to \$100K rather than the earlier predicted \$142K. Motion was made by Paul Beydler to accept the recommendation as amended; seconded by Fred West; motion passed.

FY13 Vendor Contract Process: As there are no major problems with current providers, staff recommended extending the contracts for respite and transportation to the current vendors for another year. Motion made to extend contracts by Robert Niebruegge; seconded by James Canter, motion passed. A second motion was discussed for existing transportation vendors who requested a rate change to submit justification rather than a complete, new application. James Weaver moved to pass this motion; Dorothy Helmig seconded; motion passed.

FY13 Administration Definition Change: The state has issued a revised interpretation of the “administration” definition, to be implemented with the FY13 Area Plan. This will cause CMAAA to appear to have an extremely low administration cost, but it does not cause a change in our staffing pattern.

FY13 Area Plan Budget Preparation: Guidance was provided by the Board for the initial preparation of next year’s budget. The Foot Care Clinics will no longer be allowed under the Title IID funding source. Instead, it can support our existing evidence-based programs. Jean should budget salary plan raises for next year and bring that information back to the Board for consideration.

MEHTAP Application for FY13 Transportation funding application will be filed for the same amount of \$120K.

CEO’s Report: Jean stated the Summit Conference this year will be at the Capitol Plaza in Jefferson City, August 22-24, 2012. Jean handed out a new MA4 brochure and MA4 legislative priorities for FY13. Copies of the first customer satisfaction survey of the home-delivered meal program were handed out to the Board and the responses were discussed.

Next meeting is April 10, 2012.

Meeting adjourned